

Avon Grove Library Board of Trustees Meeting - Minutes

Wednesday, August 25, 2021, 7:00 pm – Zoom meeting

Submitted by Pat McKeon

- I. Welcome: 7:10 PM
 - A. In attendance: Walter Borys, Pat McKeon, Suzanne Regnier, Cordelia Rosazza, Jack Waber, and Barbara Hart
- II. Adoption of Agenda
 - A. Motion to adopt the agenda made by Cordelia, seconded by Walter, motion carried
- III. Friends of the Library Report - none
- IV. Minutes of 7/28/21
 - A. Suzanne noted that the deadline for the CCCF grant is 9/15 not 9/17
 - B. Motion to accept the minutes, with the correction, made by Pat, seconded by Jack, motion carried
- V. Director's Report - see attached
 - A. It was noted that the Board passed a resolution to revise the COVID/mask signage
 - B. The written report submitted by Lisa was reviewed by all
 - C. Walter shared the closing party for the summer program was well attended and it was well run
 - D. Lisa Sherwood needs help connecting with New London Township. Pat will assist with this
 - E. Motion to accept the Director's report made by Jack, seconded by Suzanne, motion carried
- VI. Treasurer's Report - Cordelia Rosazza, Treasurer - see attached
 - A. Cordelia reports that the financials are good
 - B. She noted that Lisa is sharing very detailed reports from CCLS and encourages the Board to review them and let them know if we have questions
 - C. She is still working on the Transfer from Other Funds issue that is listed as income
 - D. Motion to accept the Treasurer's report made by Jack, seconded by Pat, motion carried
- VII. Old Business
 - A. The neon sign issue must be dealt with either through repair or replacement
 - B. An executive session was held on August 4th
- VIII. New Business
 - A. Payoff library debt discussion
 1. \$40,722.36 current loan balance
 2. We need pay this year's allocation plus the amount collected last year from the special fundraiser. Suzanne will see if she can determine the total collected in FlipCause
 3. The members present discussed the pros and cons of paying off the debt
 - a) Cordelia cautioned that we must be sure to keep enough money to pay any bills
 - b) This may be a good year because we have less salary to pay
 - c) Only a few years left before it must be paid
 4. It was recommended that this be tabled until next month when the whole board is present
- IX. Committees
 - A. Bylaws, Policy, and Employee Handbook Committee (B. Hart [chair], P. McKeon, L. Sweet, S. Geiger)

- B. Ad Hoc Committee for Trustee Recruitment and Development (A. Thomas [chair], P. McKeon, S. Geiger)
- C. Executive Committee (S. Geiger [chair], S. Regnier, P. McKeon, C. Rosazza)
- D. Finance Committee (C. Rosazza [chair], L. Sweet, S. Geiger)
- E. Fundraising Committee (S. Regnier and J. Waber, co-chairs; S. Geiger)
 - 1. Corporate Donations (W. Borys, B. Hart, P. McKeon)
 - 2. General Donations (B. Hart - Friends, L. Sweet – Annual Appeals.
- F. Personnel Committee (S. Geiger [chair], S. McCoy, P. McKeon, S. Regnier, C. Rosazza)**
 - 1. Pat shared that the personnel committee met to begin the process of creating the Director’s job description and discussed the timeline for hiring.**
- G. Space Planning Committee (S. McCoy [chair], B. Hart, L. Sweet, S. Geiger)
- H. Strategic Planning Committee (P. McKeon [chair], B. Hart, B. Murphy, A. Mustico, L. Sweet, S. Geiger)
- IX. Other items for discussion
 - A. Zoom meetings to continue for next month
- X. Adjournment - 7:35
 - A. Motion to adjourn made by Jack, seconded by Cordelia, motion carried