

Avon Grove Library Board of Trustees Meeting - Minutes
Wednesday, May 25, 2022
7:00 pm via Zoom - Submitted by Pat McKeon, Secretary

- I. Welcome
 - a. The meeting was called to order at 6:11 PM
 - b. In attendance: Pat McKeon, Sue Geiger, Jack Waber, Walter Borys, Suzanne Regnier, Shelly McCoy, Barbary Hart, Allison Thomas, Cordelia Rosazza, and Lisa Sweet
- II. Adoption of Agenda
 - a. Motion to adopt the agenda, with corrections, made by Jack, seconded by Suzanne, motion carried
- III. Friends of the Library Report - none
- III. Minutes of 4/27/22
 - a. Motion to accept the minutes made by Pat, seconded by Jack, motion carried
- IV. Director's Report - Lisa Sweet, Interim Director, see attached
 - a. AGL held 48 programs, with a total attendance count of 284 during the month of April.
 - b. There have been requests for additional outside programs
 - c. Trish Strawhecker has been hired as the new part-time Youth Services Librarian
 - d. They are interviewing for another youth services position. This candidate has outdoor education background
 - e. The library is still collecting for crisis care kits for Ukraine. They will probably stop mid-June
 - f. They are currently preparing for summer reading requirements
 - g. Lisa will begin planning for the Summer Appeal on Tuesday
 - h. Walter asked if acquiring library cards was included with the school outreach
 - i. Motion to accept the Interim Director's report made by Cordelia, seconded by Jack, motion carried
- V. Treasurer's Report - Cordelia Rosazza, Treasurer, see attached
 - a. The 990 form was filed with the IRS
 - b. See balance sheet for details
 - c. The Endowment Fund has had a loss \$58,037 this month. The cumulative loss for the year is \$126,430.90
 - d. Motion to accept the Treasurer's report made by Jack, seconded by Pat, motion carried
- VI. Old Business
 - A. Policy Manual changes regarding collection challenge
 - a. The committee met yesterday and revised our policy based on the guidelines from the American Library Association
 - b. Lisa will send out the new policy for the Board members to review. It will be voted on next month. Sue requests that it be reviewed before next meeting
 - B. Municipality relations
 - a. All Board members need to reach out to their municipalities to keep in touch and let them know what we up to
 - b. Lisa provided a handout that could be presented. She her for hard copies

- c. Allison attended her township's meeting and reported that it was a good meeting
 - C. Facilities Committee Sign Update
 - a. This is to be paid for by donors
 - b. Shelly and Jack are the point persons to receive the sign and make sure it is installed
 - c. Shelly will chair the Facilities Committee
 - D. Add Personal Time Off changes to Employee Handbook
 - a. This policy is found on page 16 of the handbook
 - b. Barb read the proposed policy
 - c. Sue explain the policy changes.
 - d. Lisa talked about who this impacts.
 - e. Motion to approve the proposed changes to the PTO policy made by Jack, seconded by Suzanne, motion carried
- VII. New Business
- A. Director candidate presentation format
 - a. A candidate is scheduled for an in-person interview
 - b. After reviewing the previous task, Sue requested input on the presentation to be given
 - c. Discussion followed
 - d. Possible topics: Funding for migrant resources, future library relevance, book banning, etc
 - e. Jack reminded us that we need to be prepared with technology the candidate needs
 - B. Director Candidate Expenses
 - a. The Board discussed the request made for payment of travel costs and moving expenses
 - b. County reported that no other library provided for either
 - c. The Board discussed the pros and cons of this
 - d. Sue doesn't want to be the only library offering this
 - e. Jack made a motion to adopt the policy that we do not generally pay moving expenses and do not reimburse for travel expenses for candidates for the Library Director's position, Cordelia seconded, the motion carried
 - C. Dates for Interview
 - a. The interview will be held at 6:00 for about an hour
 - b. Lisa will send a doodle poll
 - D. AGL 2021 Annual Report flyer (discussed in VI. B above)
- VIII. Committee Reports
- A. Facilities/Space Planning Committee (S. McCoy [chair], B. Hart, S. Geiger, J. Waber, W. Borys, L. Sweet) The event to celebrate Joe Montgomery will be held on September 17, 2022
- IX. Other items for discussion
- A. Movie dates - Suzanne asked if the popcorn fundraiser will be held on movie nights this summer. Sue said not this year
- X. Adjournment
- A. Motion to adjourn at 7:05 made by Suzanne, seconded by Jack, motion carried
- XI. An Executive Session was held following the regular board meeting