

## **Avon Grove Library Board of Trustees Meeting Minutes**

**Wednesday, February 22, 2023**

**7:00 pm via Zoom**

**Submitted by Allison Thomas**

### **I. Welcome: 7:02 pm**

- A. In attendance: Sue Geiger, Allison Thomas, Cordelia Rosazza, Barbara Hart, Lisa Sweet, Suzanne Regnier, Patricia McKeon, Shelly McCoy

### **II. Adoption of Agenda**

- A. No changes.
- B. Motion to adopt the agenda made by Suzanne, seconded by Cordelia, the motion carried.

### **III. Friends of the Library Report**

- A. No report.

### **IV. Minutes of 1/25/2023**

- A. No corrections.
- B. Motion to approve the minutes made by Pat, seconded by Barb, the motion carried.

### **V. Director's Report – Lisa J. Sweet, Interim Director, see attached report.**

- A. AGL held 67 programs in January.
- B. AGL is now offering the Brandywine Community Pass Program. Will announce on social media once it's in the collection.
- C. Two new circulation assistants have been hired. Both have trained and are up and running; the circulation staff is full.
- D. A new Administrative Assistant has started; she will also be working part-time at the circulation desk.
- E. An offer was made today for someone for a PT youth services position. We will continue to post for one additional position.
- F. Partnering with AI Code Academy for STEM program.

Motion to approve the Director's Report by Cordelia, seconded by Pat, the motion carried.

### **VI. Treasurer's Report - Cordelia Rosazza, Treasurer, see attached report.**

- A. The year is starting out well. Cordelia questioned the negative balance in the Wurm account (some expenses may have been charged to that account). ACTION ITEM: Lisa will investigate.
- B. Cordelia questioned the large amount of revenue for lost books and fines. ACTION ITEM: Lisa will reverify amounts.
- C. A motion to approve made by Shelly, seconded by Barb, the motion carried.

### **VII. Old Business**

- A. Director Search Update – We have a second interview this Friday.

- B. Name Tags – Jenner’s Pond would do name tags, but they would only include names. Sue identified another option, Harmony, that would include the library logo. A motion was made by Pat to have the name tags done by Harmony, seconded by Cordelia, the motion carried.

**VIII. New Business**

- A. Painting Proposal – Jack obtained one proposal for painting for the library of \$15,000 unless the paint can be donated. Sue will circulate the proposal to the board for review. Sue also recommended we get another quote for comparison. Shelly noted the company also wanted the carpeting done before the painting. The facilities committee will take the lead on this.

**IX. Committee Reports**

- A. No committee reports.

**X. Other items for discussion**

- A. Sue asked if there are other items we should be working on this year. Suzanne recommends we discuss this once we have a new director hired.
- B. Pat provided update on trustee education. Joe Sherwood had recommended website which is password protected. Pat is awaiting the password from Agatha. ACTION ITEM: Add to New Business on next month’s agenda if Pat receives access in time to cover a topic at next month’s meeting.

**XI. Adjournment**

- A. Motion to adjourn at 7:35 pm made by Cordelia, seconded by Barb, the motion carried.