AVON GROVE LIBRARY BOARD OF TRUSTEES MEETING
117 Rosehill Avenue, West Grove, PA 19390

Minutes
September 23, 2015

I. Welcome - 7:08, meeting held in the Community Room
   A. In attendance: Wanda Prosser, Judy Porta, Eric Crist, Patrick Harrison, Sue Geiger and Mark Ungemach, Lori Schwabenbauer

II. Adoption of Agenda - Judy asked that we add Train for Children's section be added under old business. Motion to accept made by Eric, seconded by Judy, motion carried

III. Guests - Walter Borys

IV. Approval of July 22/2015 Minutes: motion to accept made by Eric, seconded by Wanda, motion carried

V. Director’s Report: Given by Lori Schwabenbauer Director, see attached documents
   A. Lori reported that it had been a busy few months
   B. The renovations are moving forward, we have a new contractor, based on the bids we received he was the best.
   C. The Friends requested a wish list of things the Library would like. Lori provided the list to them. One item was a Early Literacy which would go back in the Children's area
   D. Summer Fund Raiser dollars are still coming in. We have received $5000 so far. In 2013 we received $9500.
   E. Lori proposed that beginning in January 2016, the Library would stay open until 5:00 PM on Friday. motion was made by Judy to accept the proposal and Mark seconded it, motion carried.
   F. 981 children participated in the Summer Reading program this year compared to 521 last year. We served 11% of the total minors in our district. Lori will try to get the info by township
   G. Reference statistics are still an issue for accuracy
There have been some staff changes. Lori has added 2 people in Children's.

Some new Teen programs have been added.

Motion to accept the Director’s report until revised made by Patrick, seconded by Judy, motion carried

Treasurer’s Report provided by Judy Porta, see attached report

VI. Treasurer’s Report: Presented by Judy Porta, Treasurer
   A. Judy reviewed several items that may be miscoded on the report from Chester County
   B. Our book purchases are a little down and Lori will increase this to keep our circulation up.
   C. On target for the budget this year
   D. Judy did a 3 year review of past expenses to prepare for the upcoming budget
   E. The finance committee will meet to develop the new budget
   F. Haverford accounts are down slightly this month
   G. Verizon Training Grant money is available for staff training
   H. Motion to accept the Treasurer’s Report made by Eric, seconded by Wanda, motion carried

VII. Old Business
   A. SAC Review of Revised Membership Agreement
      The language is still being reviewed
   B. Train for Children's area
      Judy showed us a stone train that is actually in a gardening catalogue. It seems reasonably priced and the size seems like it would work. Judy will call and get more specifics to share with us at the next meeting.

VIII. New Business
   A. Volunteer Accident Insurance Policy
      Lori suggested that we might need to add medical to our volunteer insurance as we aren't currently covered for that. It would cost $365 per year to add that to our policy. Lori will also check to see if they are covered by Worker's Compensation.
   B. Lori asked whether we should do staff increases on an annual basis or due based on hire date. Everyone agreed it should be on the anniversary of their hire date.
   C. Policy Committee met and will have recommendations for changes for next meeting.
IX. Committee Reports
   A. Finance Committee - none
   B. Executive Committee - none
   C. Board Development Committee - none
X. Open Discussion - none
XI. Adjournment - motion made to adjourn at 8:38 by Judy, seconded by Patrick, motion carried