Minutes: Submitted by Sue Geiger

I. Welcome: Mark welcomed everyone and called the meeting to order at 7:01 PM
   A. In attendance: Lori Schwabenbauer, Judy Porta, Brian Gaerity, Mark Ungemach, Eric Crist, Patrick Harrison, Wanda Prosser, Suzanne Regnier, Walter Borys, Sue Geiger

II. Adoption of Agenda: Motion to adopt made by Judy, seconded by Suzanne, motion carried.

III. Guests: none

IV. Approval of Minutes: Motion to approve made by Sue, seconded by Eric, motion carried.

V. Director's Report: Presented by Lori, Avon Grove Library Director (see attached)
   A. Fundraising letter will go out Friday.
   B. Attended "Meet the Grantmakers," a program presented in Exton annually. This was a good event and provided good advice on doing grants
   C. Some changes will be made in staff duties as a result of Laura's leaving, no new hiring is planned at this time.
   D. IT is installing a program to capture use of our PCs. We have gotten 5 new PCs to replace 5 that are out of lease.
   E. Some of our statistics seem to be down, but we don't have the most up to date numbers yet because of the way our meeting fell this month.
   F. Motion to accept made by Judy, seconded by Suzanne, motion carried.

VI. Treasurer's Report: Presented by Judy (see attached)
   A. United Way is down. Judy will ask for report of giving
   B. As of October all is OK, but November and December will show a deficit as there will be no revenue coming in for those months
   C. $35,000 was paid toward our loan. This was taken out of general funds not Haverford.
   D. Sue will contact Sherrill to see if we can find a copy of the original agreement regarding how our payments were to be made, as well as how the grant money was to be addressed.
   E. Motion to accept made by Sue, seconded by Mark, motion carried.

VII. Old Business
   A. Staff Healthcare - Judy reported that everything has been completed. The point of contact and ongoing maintenance will be handled by the Vice President.
VIII. New Business
   A. 2017 Budget Proposal- Judy reviewed major items.
      1. Motion to approve made by Sue, seconded by Mark, motion carried.
   B. Board Elections-Nominations
      1. The proposed slate of officers is as follows with elections to take place in January:
         a) President-Sue Geiger
         b) Vice President-Mark Ungemach
         c) Treasurer-Judy Porta
         d) Secretary-Pat McKeon
   C. SAC Criteria for Service Area Assignments - Lori reviewed the proposed reassignments and how they will affect us. If anyone has any serious objections or suggestions they should present them to Lori to forward by December 15.
IX. Committee Reports: none. The ad hoc Committee for Health Insurance has been disbanded for now as it is no longer needed.
X. Fundraising - Judy shared some info regarding wine tastings done as fundraisers at Paradocx Vineyard. The Fundraising Committee was determined to comprise Eric, Mark, Brian, Patrick, Walt and Wanda – no chair yet.
XI. Open Discussion - There was discussion regarding the Friends Group and what is happening at this point. Mark will contact Jacqui and Terri.
   Also discussed was the difficulty of scheduling committee meetings. The idea was raised to schedule Board meetings only every other month, with committee meetings to take place in the same time slot in the off months. This will be discussed further at the January meeting.
XII. Adjournment - Motion to adjourn at 8:58 PM made by Mark/Judy, seconded by Brian, motion carried.