Meeting Minutes

I. Welcome - 7:06, meeting held in the Community Room
   I. In attendance: Brian Gaerity, Judy Porta, Eric Crist, Patrick Harrison, Suzanne Regnier, Sue Geiger and Mark Ungemach, Lori Schwabenbauer

II. Adoption of Agenda - motion to accept made by Suzanne, seconded by Brian, motion carried

III. Guests
   I. Laura and Dan Collins
   II. Lori announced that Laura had been awarded one of two Support Staff awards given by the Southeastern PA Chapter of the Pennsylvania Library Association. The Board congratulated her on her achievement and expressed appreciation of all the hard work she puts in for the Library

IV. Approval of April 27, 2016 Minutes: motion to approve made by Judy, seconded by Eric, motion carried

V. Director’s Report: Given by Lori Schwabenbauer, Director, see attached documents
   I. Lori reported that April statistics are largely favorable compared to a year ago
   II. The children's programs increased 37%, with attendance up 46%
   III. Summer fundraiser mailing is complete, with 1,563 letters mailed
   IV. Summer Reading kickoff is June 11
   V. Lori reported that there will be a change in overtime payments as required by a new law; it would only affect Lisa Sherwood and Lori doesn't feel it will be a budget issue
   VI. Motion to accept the Director’s report until revised made by Suzanne, seconded by Brian, motion carried

VI. Treasurer’s Report provided by Judy Porta, see attached report
   I. Judy said our magic number for this month is 33.3% and we are on target
   II. She had a question on the Periodical and Public Relation categories
   III. Haverford is up $11,000, Lydia from Haverford is coming in June
   IV. Judy applied the Verizon grant money to Robbe Healey’s expense
   V. Lydia from Haverford will explain whether or not we need a Corporate Resolution.
   VI. Motion to accept made by Sue, seconded by Eric, motion carried
VII. Old Business
   I. Lori distributed the latest version of the Annual Report. All agreed that it looks very nice.

VIII. New Business
   I. Branding
      A. It was agreed that the staff should be involved in developing our branding.
      B. Lori will schedule a staff meeting just for this subject. She will try to arrange that before the next Board Meeting

IX. Committee Reports
   I. Finance Committee - none
   II. Executive Committee - none
   III. Board Development Committee - Walter has been appointed by London Grove Township
   IV. Ad Hoc Health Insurance Committee - the committee met this evening to discuss options for health care costs in 2017. They have reviewed the plans on Healthcare.gov to find similar plans to the one currently being offered. The Committee will continue to look for alternatives for 2017
   V. Ad Hoc Fund Raising Committee - the committee met and now needs to gather as much information as possible regarding our potential donor base. Lori will supply a list of our patrons minus any minors or those that have opted out of being contacted. Also a list of large donors should be developed for future contacts. Planned giving language should be included in everything we send

X. Open Discussion
   I. Judy mentioned that there are additional Eagle Scouts looking for projects. It was agreed that we can have duplicate projects so we can reach more townships with the little free libraries
   II. The outdoor bookdrop is ordered and coming in June. The West Grove Borough will assemble and install

XI. Adjournment - motion made to adjourn at 8:30 by Judy, seconded by Brian, motion carried

Minutes submitted by Sue Geiger, Vice President, in Pat McKeon’s absence.