

**Avon Grove Library Board of Trustees Meeting Minutes**  
**Wednesday, April 23, 2025**  
**Avon Grove Library, West Grove, PA**  
**Submitted by Allison Thomas**

**I. Welcome:** 7:05 pm

- A. In attendance: Sue Geiger, Pat McKeon, Cordelia Rosazza, Barbara Hart, Walter Borys, David Payne, Allison Thomas, Shelly McCoy, Suzanne Regnier

**II. Adoption of Agenda**

- A. Motion to adopt the agenda made by Shelly, seconded by Barbara, the motion carried.

**III. Minutes of 03/26/2025**

- A. No changes.
- B. Motion to approve the minutes made by Suzanne, seconded by Cordelia, the motion carried.

**IV. Director's Report** – David Payne, Director, see attached report.

- A. There were increases in all areas of utilization of the library in March. The circulation number was the highest since last August, and story time attendance has also increased.
- B. May programming will include a spring wreath workshop, a Mother's Day flower planting activity, and a talk by Eric Mintel on the paranormal. Storytime in the Park begins on May 16<sup>th</sup>, including London Britain's Nichol Park for the first time.
- C. The library will appear at Avon Grove School District schools on six days in May to promote summer reading, and will also have a table at the YMCA on April 26<sup>th</sup>.
- D. David and Sarah Beyer from Oxford Library had a joint library card sign-up table at Lincoln University.
- E. David also met recently with several community partners including the behavioral health staff at LCH, the Chester County Intermediate Unit (CCIU), and the Ashland Nature Center. He also has upcoming meetings with several municipalities.
- F. New London, Londonderry, and London Grove have submitted 2025 payments.
- G. After the CCLS Legislative Breakfast on April 4<sup>th</sup>, David met with State Senators John Kane and Carolyn Comitta.
- H. David will be a panelist at the Public Library Association's "Contribute your Voice to Public Libraries" virtual webinar on May 5<sup>th</sup>.
- I. Motion to approve the Director's Report made by Pat, seconded by Shelly, the motion carried.

**V. Treasurer's Report** - Cordelia Rosazza, Treasurer, see attached report.

- A. The library is still in excellent shape despite the drop in the endowment fund. As long as we don't sell it should recover over time.
- B. Cordelia is working on the 990 and will email it to the Board. It is due May 15<sup>th</sup>.
- C. Motion to approve the Treasurer's Report made by Suzanne, seconded by Pat, the motion carried.

**VI. Old Business**

- A. No old business for discussion.

**VII. New Business**

- A. Legislative Breakfast Report – About 15 elected officials spoke, including US Representative Chrissy Houlahan. Avon Grove Library was mentioned several times, including in reference to AGL’s relationship with CCIU.
- B. Kennett Library Appeal Letters Conflict (Sue) – Sue discussed with Joe Sherwood about Kennett Library soliciting funds from Avon Grove Library patrons, board members, and employees.

**VIII. Committee Reports**

- A. Executive and Personnel Committee – David’s annual review is complete and will be discussed in an executive session.
- B. Facility Committee – working on (1) moving the passport area; (2) purchasing a vertical display for new books; (3) decreasing DVDs and audio materials, and YA materials into spinners to add seating for eight; and (4) better utilizing the tables in the library, with more seating for groups of two (vs. four).
- C. Fundraising Committee – Suzanne and David met to discuss sponsorship for the summer reading program. Suzanne is also attending a donor engagement program.
- D. No committee reports.

**IX. Other items for discussion**

- A. Pat attended the trustee orientation last week as a refresher. There was no new material but it was well attended and useful.
- B. No other items for discussion.

**X. Adjournment**

- A. Motion to adjourn at 7:48 pm made by Pat, seconded by Cordelia, the motion carried.