

Avon Grove Library Board of Trustees Meeting Minutes
Wednesday, June 25, 2025
Avon Grove Library, West Grove, PA
Submitted by Shelly McCoy

I. Welcome: 7:03 pm

- A. In attendance: Sue Geiger, Cordelia Rosazza, Barbara Hart, Walter Borys, David Payne, Shelly McCoy, and Suzanne Regnier

II. Adoption of Agenda

- A. Motion to adopt the agenda made by Cordelia, seconded by Walter, the motion carried.

III. Minutes of 04/23/2025 & 05/28/2025

- A. No changes.
- B. Motion to approve the minutes made by Walter, seconded by Suzanne, the motion carried.

IV. Director's Report – David Payne, Director, see attached report.

- A. The circulation total of 10,386 in May was the second highest monthly total this year.
- B. Summer Reading Program boasts 587 signups, with 132 of those being adults as of June 23.
- C. Summer Reading season features almost 40 additional programs between June and August and attendance so far has been great, including our first events at Goddard Park and storytime with the West Grove Fire Department.
- D. Two staff members, Sara Hocking, circulation department, and Cecelia Figueroa, the marketing coordinator, have resigned. Their work is being taken on by others.
- E. Partnering with the Chester County Intermediate Unit, we are resuming ESL classes Tuesday evenings from July 9th -August 19th.
- F. Also partnering with the Chester County Intermediate Unit, July 14 – Aug. 15, 1-6 pm, for a re-entry/job readiness program.
- G. Youth Services staff visited all Avon Grove School District schools over six days to make presentations about summer reading, reaching approximately 4,500 students in doing so.
- H. Instead of having our own parade for the 250th Anniversary of our country, the library will look to support local activities taking place next year in our service area in any way possible.
- I. There has been a donation of two Adirondack chairs for the children's area. Plaques will be added in memory of the donor's daughter.
- J. Motion to approve the Director's Report made by Cordelia, seconded by Suzanne, the motion carried.

V. Treasurer's Report - Cordelia Rosazza, Treasurer, see attached report.

- A. The balance for stocks in April seemed low but recovered in May. Financially looking good.
- B. Expense accounts were as they should be.
- C. Confirmed that we do not need to file the non-disclosure agreements.
- D. Motion to approve the Treasurer's Report made by Shelly, seconded by Walter, the motion carried.

VI. Old Business

- A. Approval of 2024 990 filing - Motion to approve the 990 filing made by Sue, seconded by Suzanne, the motion carried.

VII. New Business

- A. Flipcause withholding bank transfer of donations – Flipcause hosts the library website, allows for electronic donations through that website, and provides donor management software for record keeping. Despite repeated emails to them, Flipcause has not transferred the funds collected via the electronic donations. Other non-profits have been having this same issues (there's a BBB rating of F for FlipCause). David will remove the link that allows electronic donations through Flipcause on our website and continue to pursue this issue with FlipCause. The Financial Committee will work to identify another method of electronic payment to add to the website, identify another donor management system, communicate with donors who make recurring donations via the Flipcause service, and download existing donor records before moving away from Flipcause for donor-related services.

VIII. Committee Reports

- A. No committee reports.

IX. Other items for discussion

- A. FYI - The July 23 meeting will be held in person.

X. Adjournment

- A. Motion to adjourn at 7:47 pm made by Shelly, seconded by Cordelia, the motion carried.