

Avon Grove Library Board of Trustees Meeting Minutes
Wednesday, September 24, 2025
Avon Grove Library, West Grove, PA
Submitted by Allison Thomas

I. Welcome: 7:05 pm

- A. In attendance: Sue Geiger, Pat McKeon, Jack Waber, Suzanne Regnier, Shelly McCoy, Cordelia Rosazza, Allison Thomas, David Payne

II. Adoption of Agenda

- A. Motion to adopt the agenda made by Jack, seconded by Suzanne, the motion carried.

III. Minutes of 08/27/2025

- A. Motion to approve the minutes, made by Pat, seconded by Cordelia, the motion carried.

IV. Director's Report – David Payne, Director, see attached report.

- A. Early last week, the system (email, network drives, internet) experienced an issue which caused the library to be offline for several days. CCLS worked with external consultants to return what had been affected. Telephones returned on Monday, and now most services are restored. Access for staff has been slower to return. Printing and network drives are still not available (which is why financial statements are not available tonight). Sue noted that David and the staff found workarounds to be able to continue to provide services for patrons.
- B. August circulation approximately matched last August, and storytime attendance was higher than normal for the month.
- C. Lauren Nolan, who was supposed to start as the new Bilingual Outreach Coordinator, accepted another job and resigned. We will continue to search to fill this position.
- D. ESL classes are continuing to be successful. Unfortunately the first class in the financial series, "Simplify Your Spending", didn't attract anyone. Adult programming is challenging compared to other age groups.
- E. The "Meet the Mailman storytime was successful. David is working with Youth Services to plan storytimes with other community members.
- F. The electrician Chris Perrotti has ordered the parts to install the Type 1 surge protector.
- G. The migration from Flipcause to Little Green Light is in process. The goal is to complete this by the winter appeal.
- H. The third contractor for the generator project failed to respond, so David will attempt to reconcile the large difference between the quotes from the other two contractors.
- I. Motion to approve the Director's Report made by Cordelia, seconded by Jack, the motion carried.

V. Treasurer's Report - Cordelia Rosazza, Treasurer.

- A. The Haverford account total is currently \$1.3 million. It has gone up about \$96k so far this year.
- B. Financial statements are not available due to the system issues. Cordelia will email the reports when they are available.

VI. Old Business

- A. Approval for quotes for installation of Type 1 surge protection – Cordelia made a motion to approve the quote for the Type 1 surge protection, seconded by Shelly, the motion carried.

VII. New Business

- A. Library phones / change from VOIP to landline – Sue has done some research and there are several options to get off VOIP, since VOIP isn't available when the internet is down. Sue recommends a service through Verizon called Custoflex, which includes many services a business would need. Verizon has provided a two-year rate; Sue has requested a three-year rate. Custoflex would be \$5 more per line and require compatible phones (x3), but it would be preferable from a service and safety perspective because it's maintained from the central office. This would allow phone service to continue in the event of an outage. Pat inquired about an installation fee; Sue confirmed it's \$45/line for three lines (one-time fee). The phone numbers would remain the same. The board approved Sue to continue to research.
- B. A Charlie Brown Christmas Jazz Concert / December 8th – David and Suzanne have been considering making this event a fundraiser. The Eric Mintell Jazz Quartet has been booked to play the Charlie Brown Christmas Jazz Concert at a cost of \$800. The Penn Township community room, which seats 84 people, has been made available at no charge as the venue. Aurora Pizzeria & Pasta Kitchen will provide food for up to 80 people as a donation. Suzanne is going to contact Giant for a cash and drink donation, and seek a dessert donation from a local bakery(s). David will contact Eric to ask about marketing the show. Tentative pricing will be \$25 per ticket or \$45 per couple.

VIII. Committee Reports

- A. No committee reports.

IX. Other items for discussion

- A. No other items for discussion.

X. Adjournment

- A. Motion to adjourn at 7:57 pm made by Cordelia, seconded by Jack, the motion carried.