

**Avon Grove Library Board of Trustees Meeting Minutes**  
**Wednesday, October 22, 2025**  
**Avon Grove Library, West Grove, PA**  
**Submitted by Allison Thomas**

**I. Welcome:** 6:59 pm

- A. In attendance: Sue Geiger, Pat McKeon, Jack Waber, Suzanne Regnier, Shelly McCoy, Barbara Hart, Walter Borys, Cordelia Rosazza, Allison Thomas, David Payne

**II. Adoption of Agenda**

- A. Motion to adopt the agenda made by Suzanne, seconded by Barb, the motion carried.

**III. Minutes of 09/24/2025**

- A. Motion to approve the minutes, made by Jack, seconded by Pat, the motion carried.

**IV. Director's Report** – David Payne, Director, see attached report.

- A. September statistics were impacted by the system outage. During the first week, attendance was considerably down, presumably because patrons thought the library was closed. It was also determined that one of the door counters stopped working during the week of September 8<sup>th</sup>.
- B. Programming was very successful with total attendance of 1,012 from 59 programs, despite September typically being a slower month.
- C. Rebecca McGeehan who works part-time on Mondays has provided her resignation. Since this is only 5.5 hours per week, we will not be recruiting to fill it at this time.
- D. Weekly ESL classes continue to have steady weekly attendance, and have requested a second class, which David will work to add.
- E. Unfortunately the scheduled Indoor Plant program has to be rescheduled because the presenter will not be available until early 2026. Other scheduled programs will be related to Alzheimer's and dementia, and hospice.
- F. PECO has awarded the library a \$500 grant toward programming. This will be used toward the "1,000 Books Before Kindergarten" program. The grant will be used toward giveaways to reward participants.
- G. Upcoming author talks include Kevin Lagowski who authored "Ghosts and Eerie Legends of Chester County" and Karen Marshall who authored "Finding My Father's Footsteps: A Journey Within the Battlefields of WWII."
- H. Chris Perrotti will be installing the surge protector tomorrow. David will clarify his quote for the generator connection at that time.
- I. Budgeting is challenging due to the absence of a state budget for 2026.
- J. Parking is proving more challenging for evening programs as business picks up at the Stubborn Goat Brewery. Sue suggested David speak with the borough about reserving the spots closest to the library for library patrons on the nights programs are held in the evening.
- K. Motion to approve the Director's Report made by Jack, seconded by Cordelia, the motion carried.

**V. Treasurer's Report** - Cordelia Rosazza, Treasurer.

- A. Investments increased another \$30,000 for the month.
- B. Avondale is behind schedule on payment, all other municipalities are on schedule. David will contact Avondale to follow up.
- C. Cordelia and David will work on the budget. They will assume the same amount from the state as last year.
- D. Motion to approve the Treasurer's Report made by Pat, seconded by Jack, the motion carried.

## **VI. Old Business**

- A. Charlie Brown Christmas Jazz Concert Fundraiser Update – The community room at Penn Township has been booked on Monday, December 8<sup>th</sup> at 6:30pm; the cost for this was donated by Penn Township. Aurora Pizza is donating food. Starbucks in Jennersville may donate coffee, other drinks, and possibly pastries; David has requested in writing. Suzanne has submitted a request to Giant to cover the cost of the band. A sponsorship form has been created which can provide purchase of up to 6 tickets. David has created a flyer. Pricing will be \$25/ticket or 2 tickets for \$45.
- B. Phone System Update – The library currently pays about \$42/month for three lines. To move to Custoflex will cost about \$60/month more. It would be an increase, but it would allow the library to have phone access even in the event of a system outage. Sue will research the cost to purchase the equipment. Once she has the complete cost, she will email the information to the Board.

## **VII. New Business**

- A. Passport Services – David has heard that non-profit libraries are no longer permitted to be passport acceptance facilities. The US State Department sent a letter to this effect to Phoenixville Library. Avon Grove Library has not received anything at this point. If this is accurate, it will impact the budget and the passport positions.
- B. 2026 Budget – There are several unknowns, including federal, state, and county funding, making it challenging to complete the budget. David and Cordelia will do the best they can based on the information available.

## **VIII. Committee Reports**

- A. No committee reports.

## **IX. Other items for discussion**

- A. No other items for discussion.

## **X. Adjournment**

- A. Motion to adjourn at 8:03 pm made by Suzanne, seconded by Jack, the motion carried.