

**Avon Grove Library Board of Trustees Meeting Minutes**  
**Wednesday, December 4, 2024**  
**7:00 pm at Avon Grove Library**  
**Submitted by Allison Thomas**

**I. Welcome: 7:02 pm**

- A. In attendance: Sue Geiger, Pat McKeon, Cordelia Rosazza, Allison Thomas, Jack Waber, Shelly McCoy, Walter Borys, Barbara Hart, Suzanne Regnier, David Payne

**II. Adoption of Agenda**

- A. Sue requested the addition of one item:
  - (1) Short executive session needed after today's board meeting.
- B. Motion to adopt the agenda with one addition made by Jack, seconded by Suzanne, the motion carried.

**III. Minutes of 10/23/2024**

- A. No changes.
- B. Motion to approve the minutes made by Pat, seconded by Sue, the motion carried.

**IV. Director's Report – David Payne, Director, see attached report.**

- A. October statistics were very similar to September, with slight increases in public computer and wifi use.
- B. David has been reviewing daily statistics, and there are days where Avon Grove Library is among the top.
- C. Sarah Lacour, a recent University of Delaware graduate, started this week in the Youth Services Library Assistant position.
- D. On the whole October was a quiet month except for the Local Authors Live series. Turnout was good on the Thursday evenings, but Monday evening was slow and should likely not be scheduled in the future.
- E. U.S. Representative Chrissy Houlahan's office partnered with the library for a passport acceptance event on November 13<sup>th</sup>.
- F. There are many programs and activities scheduled in December.
- G. All municipality payments for 2024 have been received except the fourth quarterly payment from London Grove, which is expected later this month.
- H. On election day, the Friends raised almost \$250 with the bake sale.
- I. Motion to approve the Director's Report made by Pat, seconded by Jack, the motion carried.

**V. Treasurer's Report - Cordelia Rosazza, Treasurer, see attached report.**

- A. The stock market has gone down a little, but overall for the year it is still improved.
- B. Cordelia will do the transfer from Haverford on 12/5/2024.
- C. There is about \$2,000 remaining to spend on library materials by the end of the year.
- D. Cordelia expects that we should end the year around break even or with a slight loss due to the capital improvements made during the year.
- E. Motion to approve the Treasurer's Report made by Shelly, seconded by Barb, the motion carried.

**VI. Old Business**

- A. Approval of 2025 Budget –
  - (1) Pat questioned the cost of hotspots. They are expensive but don't bring much revenue. Discussion regarding it being a service for our community despite the cost.
  - (2) Motion to approve the budget made by Cordelia, seconded by Jack, the motion carried.

**B. 150<sup>th</sup> Anniversary Community Day Debrief**

- (1) Sue questioned if we could check the door count from that day. David to look up this number.
- (2) Shelly noted the group working on the time capsule are meeting tomorrow.

**VII. New Business**

- A. Nominations for Board Officers – Prior to the meeting, Shelly had confirmed that the current officers are willing to continue in their current positions. Allison made a motion to cast a unanimous vote to confirm the current slate, Shelly seconded, the motion carried. Jack made a motion to amend the bylaws to extend the tenure for the board officers, seconded by Shelly, the motion carried.
- B. 2025 Holiday & Board Meeting Schedule – The June and August board meetings will be in person at the library.
- C. New Year get together at Twelve's (Sue) – The January board meeting will be planned to be at Twelve's.
- D. Holiday Lunch for Library Staff – David would like to provide lunch for the staff from Capriotti's on 12/23/2024.

**VIII. Committee Reports**

- A. Suzanne and David will be meeting to search for grant opportunities now that the budget for 2025 is complete. We are awaiting feedback on the application for the funding for the Charlie Cart.
- B. No committee reports.

**IX. Other items for discussion**

- A. Suzanne and David are examining the Brandywine Museum community pass because of frequent use.
- B. No other items for discussion.

**X. Adjournment**

- A. Motion to adjourn at 7:45 pm made by Suzanne, seconded by Jack, the motion carried.