

Avon Grove Library Board of Trustees Meeting Minutes
Wednesday, October 25, 2017
7:00 pm – Community Meeting Room

Submitted by: Pat McKeon, Secretary

- I. Welcome: 7:05 PM
 - A. In attendance: Judy Porta, Suzanne Regnier, Shelly McCoy, Eric Crist, Pat McKeon, Walter Borys, Wanda Prosser, and Lori Schwabenbauer
- II. Adoption of Agenda
 - A. Motion to adopt the agenda made by Judy, seconded by Shelly, and motion carried
- III. Guests
 - A. Rosemary Thompson, Friends of Avon Grove Library
- IV. Approval of Minutes
 - A. Motion to approve the minutes from September 27, 2017 made by Eric, seconded by Judy, and the motion carried
- V. Treasurer's Report: Submitted by Judy Porta, Treasurer
 - A. Judy reported that the errors found in the current budget at our last meeting have been corrected
 - B. We have received 74% of our expected income for the year and we have spent 65% of our budgeted expenses
 - C. Haverford Funds continue to increase
 - D. Motion to accept the treasurer's report made by Pat, seconded by Shelly, and the motion carried
- VI. Old Business
 - A. Payment of loan - see the handout with the details of Judy's proposal
 1. Judy explained the pros and cons for each scenario
 2. Various members expressed concerns and suggestions
 - a) the state budget allocation changes are unknown due to the fact that the state has not approved its budget
 - b) the current market situation, as well as the advisability of taking money from the Haverford Fund, were raised
 - c) the various cost and/or savings provided by each proposal
 - d) Suzanne suggested that we could do the pay-off in two parts instead of one
 - e) Pat suggested that using the \$35,000 from Haverford was already a precedent that has been done annually for many years and at least that amount should continue to be used
 3. Eric made a motion that we institute debt reduction by paying the \$35,000, as we normally do, from Haverford and pay a one-time cash payment of \$70,000 from cash on hand from TD Bank, reducing our debt to \$72,722. The motion was seconded by Pat and the motion carried
 4. Lori will tell Rebecca about the change

VII. New Business

A. Health Insurance Renewal

1. Judy made the motion that we maintain the current health insurance plan for Lori and Lisa, Coverage 1A, at the rate increase indicated on the detailed rate sheet, effect 2018. Seconded by Suzanne, and the motion carried

B. 2018 Library Calendar

1. Lori submitted a proposal to make the following changes to the library calendar, starting on January 1, 2018
 - a) Close on Columbus Day, to allow all staff to attend annual CCLS Staff Development Day
 - b) Change year-around hours of operation to: Monday - Thursday, 10:00 am to 8:00 pm; Friday - Saturday, 10:00 am - 4:00 pm
2. Judy made a motion to accept the calendar proposal, Suzanne seconded, and the motion carried

C. Library Security System

1. Lori presented a proposal to cease inserting security tags in the library's books, DVDs and other items, but leave the security gate in place. See the attached proposal and related article
2. Eric made a motion to accept the security system proposal, Suzanne seconded, and the motion carried

D. Library Space Planning

1. Lori expressed the pros and cons of moving forward with the Ringler Reading Room project. Her concerns resulted from a conversation with Joe Sherwood and she wanted feedback from the Board
2. Shelly indicated that the area being considered for the reading room is the best spot and that we should not be concerned about potential issues with future space planning
3. It was also noted that Tom Wurm, Kim's husband, has made a commitment to the project
4. It was agreed that we shouldn't put this off

VIII. Committee Reports - No reports were given

IX. Open Discussion - No open discussion

X. Adjournment

- A. Motion to adjourn was made by Judy, seconded by Eric and the motion carried

The next meeting will be held on Wednesday, November 29, 2017.