

Avon Grove Library Board of Trustees Meeting - Minutes

Wednesday, January 26, 2022, 7:00 pm

WG Borough Community Room

Submitted by Pat McKeon, Secretary

- I. Welcome: 7:07
 - A. In attendance: Sue Geiger, Suzanne Regnier, Cordelia Rosazza, Pat McKeon, Barbara Hart, Jack Waber, Shelly McCoy, Allison Thomas, and Lisa Sweet
- II. Adoption of Agenda
 - A. Motion to adopt the agenda made by Jack, seconded by Cordelia, motion carried
- III. Friends of the Library Report
 - A. none given
- IV. Minutes of 12/8/21
 - A. Motion to approve the January minutes made by Cordelia, seconded by Jack, motion carried
- V. Director's Report - Lisa Sweet, Interim Director (see attached)
 - A. Giving Tuesday made a total of \$2375.00
 - B. Winter Appeal has made \$13,835.00 so far
 - C. We received a 3% increase in New London Township's municipal contribution
 - D. Statistics are down, which is typical for December
 - E. Volume #3 of the newsletter has been published. Patrons must sign up on the library website to receive it
 - F. Staff mask requirement has been re-instituted due to increased COVID infections in the county
 - G. Lisa received a second book challenge. This one is for the book The Christmas Story (not biblically accurate). She responded to the patron, but hasn't heard anything else
 - H. AARP tax services are being offered at Oxford Library this year
 - I. Grab and GO kits are continuing to be offered by Youth Services
 - J. They are continuing with virtual programming due to the COVID variants
 - K. Virtual field trips have a \$15 fee
 - L. Mikaela's maternity leave is starting and Lisa has it covered
 - M. Motion to accept the Director's Report made by Cordelia, seconded by Jack, motion carried
- VI. Treasurer's Report - Cordelia Rosazza, Treasurer (see attached)
 - A. Balance sheet review
 1. The building loan is \$0.00!
 2. Cordelia reviewed some changes she'd like to make to the report. The Board thought the changes would be good
 - B. Lisa asked a question about the possibility of new carpet. Sue asked her to get a quote
 - C. Motion to approve the Treasurer's Report made by Suzanne, seconded by Jack
- VII. Old Business
 - I. COLA approval from 2022 Budget
 - A. Motion to approval a COLA salary increase for the staff for 2022 was made by Cordelia, seconded by Allison, motion carried

- II. New sign mock-up
 - A. The design looks like the current sign, but is LED not neon and is not animated. The cost is about \$1000.00. Sue is going to inquire with the Rotary Club to see if they might partner with us
- III. Joe Montgomery dedication plaque
 - A. Sue shared the verbiage to be used. The suggestion was made to place it in the Reading Room
- VII. New Business
 - I. CCLS Author Event - Erik Larson
 - A. Ticket sales have begun
 - II. Lisa asked about creating a protocol around missing work due to COVID. After much discussion it was decided that the policies we have in place are sufficient
 - III. AGL loan payoff celebration
 - A. To be held in the Spring when we have a new director
 - IV. Eagle Scout project
 - A. Charlie Papiernik presented his proposal to the board at the beginning of the meeting
 - B. His plan includes gardens, with non-invasive plants, benches and bird houses
 - C. He anticipates that he will need a budget of \$564.00 and is looking to get donations and do fundraising for the project
 - D. It was suggested that the borough be part of the process since their approval is needed, too
 - E. Motion to accept Charlie Papiernik's Eagle Scout project proposal made by Barbara, seconded by Cordelia, motion carried
- VIII. Committees - none
- IX. Other items for discussion
 - A. The suggestion was made that the Board donate a large print book to the library in memory of Walter Borys's mother, who recently passed away
 - B. Money was collected from board members for this purpose
- X. Adjournment
 - A. Motion to adjourn at 8:10 was made by Cordelia, seconded by Suzanne, motion carried

An Executive session was held following the meeting to discuss personnel matters.