

Avon Grove Library Board of Trustees Meeting - Minutes

Wednesday, June 22, 2022

7:00 pm via Zoom

Submitted by Pat McKeon, Secretary

- I. Welcome: 7:00
 - A. In attendance: Pat McKeon, Sue Geiger, Walter Borys, Jack Waber, Allison Thomas, Barbara Hart, Suzanne Regnier, and Lisa Sweet
- II. Adoption of Agenda
 - A. Motion to adopt the agenda with corrections made by Suzanne, seconded by Jack, motion carried
- III. Friends of the Library Report - none
- II. Minutes of 5/25/22
 - A. Motion to accept the May minutes made by Jack, seconded by Allison, motion carried
- III. Director's Report - Lisa Sweet, Interim Director
 - A. See attached report for statistics
 - B. Summer campaign sent to the graphics department at CCLS
 1. There is currently an issue getting envelopes. They are on order
 2. Mailing should be done by the end of the month
 - C. The outreach for Ukraine has ended. The library had a great response from the community
 - D. Avon Grove School District is not requiring summer reading, therefore no purchases were made and no titles pulled for display. Recommended reading titles are available through the catalog
 - E. Youth services will hold the Summer Reading Kick Off Party on Saturday from 9:00 - 12:00 at Penn Park 260 Lewis Rd, West Grove (across from the Jennersville Y)
 - F. Sue asked if help from board members was needed. Lisa said they had enough help, but board members are welcome to attend
 - G. There are new programs being offered. See the list in Lisa's report
 - H. They haven't filled additional position open in youth services. Lisa indicated that they were OK for now and waiting for the right person
 - I. Motion to accept the Director's Report made by Pat, seconded by Jack, motion carried
- IV. Treasurer's Report
 - A. Sue gave an overview of the current accounts
 - B. Saved the report for next month when Cordelia is present
- V. Old Business
 - A. AGL 2021 Annual Report flyer
 1. Trustees should collect their copies from the board mailbox
 2. Walter described how he shared the report with London Grove Township
 3. Board members are encouraged to be in touch with their municipalities and share copies of the flier
 - B. Board of Trustees assessment poll findings
 1. Sue gave overview of the responsibilities of board members. She encouraged us to look at the strengths and weaknesses of our board
 2. Pat reported the results of the self-assessment

- a) 7 board members completed the survey
- b) The survey demonstrated many strengths: meetings and attendance, communication and relationship with Director, budget and fiscal management
- c) The areas that need work include: committee work, fundraising involvement, board education, and facilities planning
- 3. Sue reiterated the expectations for good board members and the need to review our performance, making necessary improvements to become a better board
- 4. Suzanne suggested we create action steps for two of the items that were indicated as weaknesses
- C. Sign update
 - 1. The sign is ordered and should be delivered in two weeks
 - 2. We will call on the facilities committee to install
 - 3. We need to disconnect and determine what to do with the old sign
 - 4. Donors have financed this project
- D. Eagle Scout project update
 - 1. The side garden and outdoor classroom area installed by Charlie Papiernik has been completed. It is awesome!
 - 2. Lisa can let Youth Services know that children's programs may be held there now
 - 3. Sue asked Lisa to see if there is a volunteer willing to weed
 - 4. Suzanne said that Charlie has couple of minor finishing touches to make
 - 5. Suzanne asked if they could send a few photos to Charlie when the area is being used. Lisa will ask Youth Services

VI. New Business

- A. Summer Campaign
 - 1. See Director's Report above
- B. Collection Challenge policy - tabled until July

VII. Committees - none

VIII. Other items for discussion

- A. Sue sent our response regarding the book challenge to Michael Bruecks and he responded that he received it
- B. We have received no new applications for the Director position. The ALA convention is this weekend. They have a booth where job openings are posted and our posting will be available. Agatha thinks we'll get some response from that and she wants us to wait until after that before taking any additional action
- C. Lisa and Sue attended the Avon Grove Lions' Distribution Night where the library received \$1500.00. Both Lisa and Sue were impressed by the programs that were recognized that night

IX. Adjournment

- A. Motion to adjourn at 7:45 made by Pat, seconded by Suzanne, motion carried