

Avon Grove Library Board of Trustees Meeting - Minutes

Wednesday, July 27, 2022, 7:00 pm via Zoom

Submitted by Pat McKeon

- I. Welcome: 7:00
 - A. In attendance: Susan Geiger, Pat McKeon, Allison Thomas, Walter Borys, Shelly McCoy, Suzanne Regnier, Cordelia Rosazza, and Lisa Sweet
- II. Adoption of Agenda
 - A. Sue added an item to old business
 - B. Motion to accept the agenda with the addition made by Suzanne, seconded by Shelly, motion carried
- III. Friends of the Library Report - none
- IV. Minutes of 6/22/22
 - A. Motion to accept the June minutes made by Cordelia, seconded by Allison, motion carried
- V. Director's Report - Lisa Sweet, Interim Director, see attached
 - A. The library held 44 programs with 631 in attendance
 - B. The summer fund drive has raised \$8,100 in donations from 55 donors so far, with 17 new donors who are major users. These new donors were the result of an additional campaign done by Rebecca
 - C. There is one opening in the youth services department, which they will hire for in the fall
 - D. See the many dates for upcoming events
 - E. A question was asked about participation in the National Night Out. The library is not planning to participate this year
 - F. Motion to accept the Interim Director's report made by Cordelia, seconded by Pat, motion carried
- VI. Treasurer's Report - Cordelia Rosazza, Treasurer, see report
 - A. Cordelia talked about how market issues are impacting our Haverford accounts
 - B. A question was asked about the Wurm Fund, asking if we would be receiving more funds, as expenses have been drawn against it. Lisa will follow up with Tom Wurm
 - C. Pat asked a question about the financial reports that board members are receiving. Sue recommended that the 015 report be sent to the board members each month
 - D. Cordelia reported that we are on track with expenses and the budget
 1. Retirement plan: The date that we began matching pension payments, needs to be reported to IRS. Cordelia is trying to determine when this began, probably 2009. Lisa added information from TIAA
 - E. Sue asked about income from the Cares Act Local (covid relief). Lisa will clarify with Agatha that we don't have to pay it back
 - F. Motion to accept the Treasurer's report made by Pat, seconded by Sue, motion carried
- VII. Old Business
 - A. Collection Challenge Policy
 1. Allison suggested several changes to the new policy
 2. Suzanne noted the policy doesn't address the issue of displaying materials
 3. Sue said we will take it back to the committee to address adding verbiage about location of books in the library
 4. Walter commented on previous books that have historically been banned

- B. Summer Campaign
 - 1. See director's report
- C. BofT assessment poll findings
 - 1. Pat shared three items that demonstrated areas of concern from the survey
 - 2. Suzanne shared thoughts about fundraising, including grants from local foundations
 - 3. Facilities planning must wait for a new Director, although we can establish a fund now. Using planned gifts for this would be helpful
 - 4. Walter noted that we've come along way with fundraising, especially with municipalities and our endowment
 - 5. Sue suggested targeting HVAC for children's room as a fundraising/grant opportunity project
 - 6. Suzanne suggested having an annual facilities project
 - 7. Shelly reminded the board about use of sponsorship for projects, in kind sponsorship
- D. Director Search update
 - 1. We will withdraw the posting from ALA, as recommended by Agatha
 - 2. We will leave PaLA and the posting on our website up
 - 3. Agatha will reach out to colleges, etc. Sue noted that the CoOp program at Drexel might be a resource
 - 4. The question was asked if we should advertise the position in Indeed. Sue said Agatha said no
 - 5. Board members are to let Sue know if they have thoughts regarding this process
- E. Sign update
 - 1. The sign arrived, but was broken
 - 2. Sue reports that the company will make it right
 - 3. A new one is now being shipped

VIII. New Business

- A. Penn Township StoryWalk
 - 1. Sue shared how this project will work
 - 2. Lisa Sherwood organized the project
 - 3. The ribbon cutting will be held on September, 7
- B. New Haverford Trust Company representative
 - 1. Sue reported that Mary Hanna will be our new representative from Haverford
 - 2. We will meet with her before the end of the year

IX. Committees

- A. Facilities/Space Planning Committee (S. McCoy [chair], B. Hart, S. Geiger, J. Waber, W. Borys, L. Sweet)
 - 1. The mortgage party is tabled until we have a new director

X. Other items for discussion

- A. Walter shared that he met Josh Maxwell, a County Commissioner, and was able to express the importance of continued support for our libraries

XI. Adjournment - 8:22

- A. Motion to adjourn made by Suzanne, seconded by Cordelia, motion carried

XII. An Executive Session was held following the regular meeting